

What Happens After You Submit the Registration Form for the Online Mini Conference

Once you have submitted the registration form and session selections to the League, here is what happens next:

1. The League will process your payment
2. (3) Three Business Days before the webinar, you will receive **a separate** personalized link for **each webinar you have signed up for**. The link will come from either “GoToWebinar” or “Danielle Holland-Htut” that will connect you to the webinar at the appointed time (**if you do not receive this link please call 609-695-3481 ext 118**)
3. At the scheduled time of the session, you will click the link provided in the confirmation e-mail and will be automatically directed to the virtual classroom.

In order to view the webinar you may have to download the GoToWebinar Codec. Depending on your browser, click “Run” or “Save” when prompted in the box at the bottom of your screen. This will install the GoToWebinar Codec and launch the webinar.

Please note, **you must sign into each webinar at the specified time.** If you sign in after the start of the webinar you may not be eligible for credit.

Last Minute Registrations (Up to One Business day before the Conference):

Potential attendees have **until one business** day before the program to register. To do this, fill out the registration form provided on the webinar announcement and then fax or e-mail of copy of your PO or Check. Once it is received, the League will e-mail over your confirmation so that you can join in on the meeting. **Please note, if you do not receive confirmations for your sessions, please contact the League at 609-695-3481 as soon as possible.**