

## AGENDA

- 8:30 a.m. – Registration, Networking,  
9:00 a.m. & Continental Breakfast
- 9:00 a.m. – Budgeting, Purchasing and  
12:00 p.m. Labor Topics, Networking,  
& A.M. Refresher
- 12:15 p.m. – Buffet Luncheon  
1:15 p.m.
- 1:15 p.m. – Professional Responsibility and  
Ethics Topics, Networking,  
& P.M. Refresher
- 3:30 p.m. Adjournment

New Jersey State League of Municipalities is a voluntary nonpartisan statewide association created to help communities do a better job of self-government through pooling information resources and brainpower. Authorized by state statute since 1915, it has been serving local officials throughout the Garden State. All 565 mayors and 13,000 elected and appointed officials of member municipalities are entitled to all of the services and privileges of the League.

### Orientation Contact Information

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*All participants will receive a Certification of Completion.*

*This program is a requirement of the Local Government Leadership Program. Visit [www.njlm.org/lglp](http://www.njlm.org/lglp) for more information.*

*Serving Municipal Government  
in New Jersey Since 1915*



INVITATION TO ATTEND

An Orientation for  
Municipal Officials who are

**Newly Elected,  
ReElected,  
or Experienced**



## ➔ Saturday, January 11, 2020

### Hilton Meadowlands Hotel

2 Meadowlands Plaza  
East Rutherford, NJ 07073

8:30 a.m.-3:30 p.m.

OR

## ➔ Saturday, January 25, 2020

### Westin Hotel - New Location!

555 Fellowship Road  
Mount Laurel, NJ 08054

8:30 a.m.-3:30 p.m.

### ➔ REGISTRATION FEE

Member: \$130.00\*  
Non-Member: \$150.00

\*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

This orientation for municipal officials who are newly elected, reelected, or experienced is fast paced and designed to quickly bring officials up-to-date on important municipal issues. The newly elected officials will get a thorough overview of their major areas of responsibility, key contact at the State level, and important sources of information and assistance.

Reelected and experienced officials will receive valuable up-to-date reference materials that will guide them to the answers they seek. They will also get the latest information on the most important municipal issues—all while meeting their newly elected peers and the League Staff.

The Luncheon is an integral part of the orientation and designed as an opportunity to informally discuss experiences and share ideas with experienced Local Officials.

## Seminar Topics & Speakers

### “A Legislative Overview”

Lori Buckelew, Senior Legislative Analyst, NJLM (1/11)  
Michael Cerra, Assistant Executive Director, NJLM (1/25)

### “Budgeting in the Municipal World”

Melanie Walter, Director, Division of Local Government Services (1/25)

### “Understanding Public Purchasing”

Joseph Valenti, Former Chief Bureau of Local Management Services Division of Local Government Services Dept. of Community Affairs

### “Labor Relations-What You Need to Know”

Jennifer Roselle, Esq, Genova Burns, LLC (1/11)  
Joseph Hannon, Esq, Genova Burns, LLC (1/25)

### LUNCH AND NETWORKING

#### “Your Leadership Role and Working with Your Professional Staff”

Alexander McDonald, Business Administrator, Township of Millburn; President, NJ Municipal Management Association (NJMMA) (1/11)

Raymond Codey, Borough Administrator, Borough of Madison; Vice President, NJ Municipal Management Association (NJMMA) (1/11)

Stephen LoIacono, Administrator, Borough of North Arlington, Executive Board, NJ Municipal Managers Association (NJMMA) (1/25)

Joseph Kostecki, Administrator, Borough of South Toms River, Member, Executive Board of NJ Municipal Management Association (NJMMA) (1/25)

#### “The Importance of Working with Your Clerk”

Eileen Gore, RMC, Municipal Clerk, Township of Hamilton (Mercer), 1st Vice President, Municipal Clerks Association of NJ (MCANJ)

Kim-Marie White, RMC, Municipal Clerk/Manager, Township of Eastampton, 2nd Vice President, Municipal Clerks Association of NJ (MCANJ)

#### “Open Public Meetings (Sunshine) Law and Access to Public Records”

and

#### “Local Government Ethics”

William Kearns, Jr., Esq, League General Counsel

To Register: download the form from our calendar at [njlm.org/seminars](http://njlm.org/seminars)