

PROFESSIONAL DEVELOPMENT SEMINAR:

Down the Rabbit Hole: Exploring Ethics for Government Employees and Elected Officials

Circle the date you are attending

October 18, 2019
10:00am-1:30p.m. (Later time)
Holiday Inn or
283 Route 17 South
Hasbrouck Heights, NJ 07604

October 29, 2019-NEW DATE!
9:00am-12:30pm
Hotel ML
915 Rte 73
Mount Laurel, NJ 08054

REGISTRATION FEE: Member Rate \$75.00 per person Non Member \$95.00 per person

Returning a copy of this completed form insures you a reservation at the above seminar. Just send us this form with or without a check. No need to send us your voucher for a separate signature because **this form has been approved by the Local Finance Board and meets the requirements for certification of performance of service.**

HOWEVER, A PURCHASE ORDER NUMBER IS REQUIRED TO PROCESS THIS REGISTRATION FORM.

Cancellation Policy: Cancellations will be accepted until 4:00 p.m., three (3) business days prior to an event. Cancellations must be in writing. You may substitute attendees, if necessary. After the cancellation deadline, there are no refunds.

VENDOR			
<u>CLAIMANT'S CERTIFICATION AND DECLARATION</u>			
<p>I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials have been furnished or services rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p>			
01-01-19	21-6000935		Executive Director
Date	Federal I.D. #	Signature	Official Position
CERTIFICATION BY RECEIVING AGENCY		CERTIFICATION BY APPROVAL OFFICIAL	
<p>I, having knowledge of the facts, certify and declare that the materials have been received or the services rendered and are in compliance with the specifications or other requirements, and said certification is based on signed delivery slips or other reasonable procedures, or verifiable information.</p>		<p>I certify and declare that this bill/invoice statement is correct, and that sufficient funds are available to satisfy this claim. The payment shall be chargeable to: <u>if PO is REQUIRED, THEN THE PO# MUST BE NOTED!</u></p>	
<p>Appropriation Account(s) Charged _____</p>		<p>P.O. # - MANDATORY </p>	
<p>Amount(s): \$ _____</p>		<p>Signature _____ Date _____</p>	
<p>Signature _____</p>		<p>Signature _____ Date _____</p>	
<p>Title _____ Date _____</p>		<p>Title (CFO, Finance Director) _____</p>	

SEMINAR REGISTRATION (Please fill in all of the below information)

	Name of Seminar Registrant	Title	E-Mail Address	Municipal Phone #
1)				
2)				
3)				
4)				

Contact Person: _____

Municipality: _____ Phone: _____

Address: _____ City: _____ St: _____ Zip: _____

PLEASE NOTIFY US IF YOU
DESIRE ANY SPECIAL
COMMUNICATION
EQUIPMENT OR SERVICES

MAKE CHECKS PAYABLE TO:

New Jersey State League of Municipalities
222 West State Street - Trenton, NJ 08608

Phone: (609) 695-3481 xtn 111
Fax: (609) 695-0151
Email: dbijou@njlm.org

IN CASE OF INCLEMENT WEATHER OR CANCELLATION: We will announce emergency seminar or webinar cancellations via recorded announcement on our Weather Hotline: 609-695-3481 ext. 200 and post announcements on our website www.njslom.org Facebook page facebook.com/njleague, and Twitter [@NJ_League](https://twitter.com/NJ_League) after 6:00am on the morning of the meeting.

DIRECTIONS TO SEMINAR LOCATIONS:

Holiday Inn, Hasbrouck Heights

The Holiday Inn in Hasbrouck Heights is near MetLife stadium. For directions to the hotel enter in the following address to your GPS:

GPS Addresses (try any of these below):

- 283 New Jersey 17, Hasbrouck Heights, NJ 07604
- 283 State Route 17, Hasbrouck Heights, NJ 07604
- 283 RT 17, Hasbrouck Heights, NJ 07604

If the above doesn't register try the following:

- 474 Ottawa Avenue, Hasbrouck Heights, NJ 07604
- 283 RT 17, Hasbrouck Heights, NJ 07604
- 474 Ottawa Ave, Hasbrouck Heights, NJ 07604

Hotel ML 915 Rte 73, Mount Laurel, NJ 08054

From PHILADELPHIA INTERNATIONAL AIRPORT

Take Interstate 95 North from Airport and merge onto I-76 E toward the Walt Whitman Bridge. From the Bridge take the US-130 S exit 1C toward Brooklawn/Westville. Merge onto I-295 North (Trenton). Take Exit 36A (Route 73 South). The Hotel ML will be on your left. Take Jug Handle for U-turn at first traffic light. (Approximately 20 miles.)

From PHILADELPHIA (Center City and Amtrak's 30th Street Station)

Take 676 East to 76 East to the Walt Whitman Bridge Exit. From the Bridge, follow signs for 295 North (Trenton). Take Exit 36A (Route 73 South). The Hotel ML will be on your left. Take Jug Handle for U-turn at first traffic light. (Approximately 12 miles.)

From NEW YORK CITY and NORTH JERSEY

Take the New Jersey Turnpike South to Exit 4. After the toll, follow signs for Philadelphia/Camden and Route 73 North. The Hotel ML will be on your right about one quarter of a mile down. (Approximately 80 miles.)

From BALTIMORE and ALL POINTS SOUTH

Take Interstate 95 North to the Delaware Memorial Bridge. After the toll, take Interstate 295 North to Exit 36A (Route 73 South). The Hotel ML will be on your left. Take Jug Handle for U-turn at first traffic light. (Approximately 100 miles.)

From ATLANTIC CITY and SOUTHERN NEW JERSEY

Take the Atlantic City Expressway for approximately 30 miles to Exit 31 (Route 73 North) for approximately 21 miles. The Hotel ML will be on your right. (Approximately 50 miles.)

From HARRISBURG and ALL POINTS WEST

Take the Pennsylvania Turnpike to Exit for Interstate 76 East. Follow Interstate 76 East to 676 East to the Walt Whitman Bridge. From the Bridge, follow signs for 295 North (Trenton). Take Exit 36A (Route 73 South). The Hotel ML will be on your left. Take Jug Handle for U-turn at first traffic light. (Approximately 110 miles.)