

League Professional Development Webinar

"Budget, Ethics, and Procurement Updates"

March 9, 2023

9:00a.m.-12:45p.m.

Location: Your Computer

At this webinar, attendees will receive important updates and information from the Division of Local Government Services on the topics of Budgeting, Ethics, and Procurement.

Budget and FAST Updates:

- Review of the Financial Automation Submission Tracking Solution (FAST)
- Review recent Division of Local Government Local Finance Notices and review recent policies and regulations.
- Get an update on CY 2023 budget issues and any legislation that may affect them
- Review current issues affecting finance officers

Ethics:

- Ethical Conduct
- Local Government Ethics Law
- Standards of Conduct
- Financial Disclosure
- Ethical Media Challenges
- Criminal Code
- Case Studies

Procurement:

- Update on emerging issues
- Administrative Code updates
- Local Finance Notices
- Public Works contracting

Schedule of Events:

9:00a.m.-10:15a.m.- Budget and FAST Updates

10:15am-11:30a.m- Ethics in Municipal Government

11:30a.m.-11:35.am.-Break

11:35a.m.-12:45p.m- Procurement Updates

Presenters:

Christine Zapicchi, Assistant Director, Division of Local Government Services, Department of Community Affairs, Division of Local Government Services

Matthew Gallelo, CMFO, RMC, Research Analyst Department of Community Affairs
Division of Local Government Services

Nicholas Bennett, Esq, Executive Secretary, Local Finance Board, Division of Local Government Services, Department of Community Affairs

Dana C. Jones, Manager, Local Government Ethics, Local Finance Board, Division of Local Government Services, Department of Community Affairs

Michele Meade, Municipal Technical Advisor & Procurement Specialist, Division of Local Government Services, Department of Community Affairs, State of NJ

REGISTRATION FEE: Member Rate: \$75.00* Non-Member: \$95.00

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

To Register:

-Visit www.njlm.org/seminars

- Go to the date you are attending

-Download registration form, complete and fax it with your voucher to (609) 695-0151 or e-mail to sdelany@njlm.org

Questions about registering – contact Donna Bijou at sdelany@njlm.org or 609-695-3481 extn 111

CEUs : CMFO/CCFO-1.0 Budgeting,1.0 Accounting, 1.0 IT, 1.5 Ethics; CTC, 2.0 Gen/Sec, 1.0 IT,1.5 Ethics; CPWM, 1.0 Management,1.0 GOVT,1.5, Ethics, 1.0 IT; RMC-2.0 Finance, 1.0 IT,1.5 Ethics; QPA-1.0Office Admin./General duties,1.0 P/P,1.0 IT, 1.5 Ethics; CPA-1.5 Fin, 1.5 Acct,1.5 Eth, **NJCLE-4.5 including 1.5 ETH, *PACLE-3.5 including 1.0 ETH; RPPO/RPPS- 1.5 P/P, 1.5 Eth, 1.5 M/S; Planning/Zoning Board Secretaries, Zoning Officials, and Land Use Administrators-1.25 administrative hours;CRP-3.5 classroom;CPC-3.5

**PACLE Course Fees-PACLE courses require the attendee to pay a separate fee (not including registration fees) to obtain credits. PACLE credit forms can be downloaded from the League Seminar Page www.njlm.org/seminars*

IN CASE OF INCLEMENT WEATHER OR CANCELLATION: We will announce emergency seminar or webinar cancellations via recorded announcement on our Weather Hotline: 609-695-3481 ext. 200 and post announcements on our website www.njlm.org , Facebook page facebook.com/njleague, and Twitter [@NJ_League](https://twitter.com/NJ_League) after 6:00am on the morning of the meeting.