

**December 7, 2017**

**Re: Education Opportunities for Newly Elected Officials**

**PLEASE FORWARD TO YOUR MAYORS AND GOVERNING BODY**

Dear Municipal Administrator/Clerk:

In some cases, a new slate of municipal policy makers will be taking the reins of government in January, we have a responsibility and obligation to do what we can to help them be better prepared to undertake the awesome responsibility of governing.

As we have in the past, I am reaching out to you for your assistance in making sure these officials are prepared to assume their roles as leaders, policy makers and partners in our ongoing efforts to improve the institution of municipal government.

Here are some League resources, to assist these new public servants. Please share them particularly with your newly elected officials.

- **PROMOTE** the attendance of the Orientation for Newly Elected, Re-Elected, and Experienced Municipal Officials on Saturday, January 6, 2018 at the Hilton Hotel in East Rutherford or on January 20, 2018 at the Hotel ML Mt Laurel, New Jersey. This orientation for municipal officials, who are newly elected, re-elected, or experienced is fast-paced and designed to bring elected officials up-to-date on important municipal issues. The newly elected officials will get a thorough overview of their major areas of responsibility, key contacts at the State level, and important sources of information and assistance. **Time: 8:30 a.m. – 3:30 p.m.** The brochure is available here <https://nj-njslom.civicplus.com/799/Seminar-and-Webinar-Handouts>
- **ORDER the 2017-2018 Primer for Elected Officials.** Whether you are a veteran or newly elected mayor or councilmember, the Primer for Elected Officials provides the basic information needed to carry out the responsibility of governing. It contains an updated directory of services provided by the New Jersey State League of Municipalities, a guide to Titles 40 and 40A of the New Jersey Statutes Annotated, and an up-to-the minute listing of State Agencies and the Legislative priorities for the upcoming year. See our web page for an order form <https://nj-njslom.civicplus.com/DocumentCenter/View/259> . Alternatively, contact Suzanne Allen, at (609) 695-3481, ext. 129 or via email at [sallen@njslom.com](mailto:sallen@njslom.com). The investment for members is \$20.00 and for non-members \$30.00. **It is a necessary guide!**
- **ENCOURAGE** them to register for the 2018 Annual Mayors' Legislative Day, held on Wednesday, March 14, 2018 at the State House Annex. The Legislative Mayors' Day will be a unique opportunity for the Governor to speak to our state's municipal leaders about his legislative, budgetary and policy priorities for 2018 and beyond. In addition, key legislative leaders will receive an invitation. It will be an important opportunity for the local leaders to interact with the individuals who will control property tax relief

funding during the next budget cycle. **Time: 8:30 a.m. – 1:00 p.m. (State House Tours from 1:00 – 2:00 p.m.).** The invitation is forthcoming.

- **SUGGEST** to your newly elected official that they may want to consider attending the League Conference in Atlantic City. For additional information click on the link <https://nj-njslom.civicplus.com/302/2017-Conference> The conference focuses on building relations with the administration and legislature to increase support for issues vital to the growth and maintenance of municipalities. In addition, there are innovative programs and strategies, used by municipalities to address crime, fiscal responsibility, education, environmental protection and housing, among other topics. It is an opportunity for local elected officials from across the state to network, learn from their peers, and shape the League's policy agenda in Trenton from the coming year.
- **SUBSCRIBE** to New Jersey Municipalities Magazine, designed to keep local government officials informed of the current events, news happenings and available products throughout the State of New Jersey. Each issue is carefully assembled to include news that can be used in urban, suburban and rural municipalities; whether they are located in North, South or Central New Jersey. This publication features testimonials from government officials and suggestions for improving municipalities throughout the State. **NOW ALSO AVAILABLE DIGITALLY**, viewable on tablets, smartphones and computers. Digital magazines are compatible with Android, Apple and Windows devices. This new digital copy contains the same content as our printed magazine, however it also contains active hyperlinks in the editorial content, the ability to bookmark articles, the ability to take and save notes and its content is searchable by keyword. It is also conveniently with you on the go, as long as you have your electronic device and an internet or data connection to view it.

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For over 102 years, the League staff has prided itself on providing their time and expertise in assisting to make the State of New Jersey a better place to live, work, and prosper. The League phone number is (609) 695-3481, and my extension is 116. With your help, we continue to do that. For more information, see the League website at [www.njslom.org](http://www.njslom.org)

Sincerely

Michael J. Darcy, CAE  
Executive Director